

ST. TIERNAN'S COMMUNITY SCHOOL

LEAVING CERTIFICATE APPLIED YEAR 1 BOOK LIST 2023/2024

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SUBJECT	TITLE	AUTHOR/PUBLISHER	PRICE
English and Communication	<i>Beat! LCA English Assignments Workbook</i> <i>Provided on Book Loan Scheme – September</i>	Gill & Mac Millan	€22.95
Social Education	<i>LCA Today – Social Education Leaving Certificate Applied – Student Guide</i> <i>Provided on Book Loan Scheme – September</i> <i>Manilla Folder</i>	Folens	€23.50
Hotel and Catering	<i>Smart Cooking 1 (2nd Edition)</i> <i>Manilla Folder Copy</i>	Folens	€18.25
Spanish	<i>Plastic Folder Hardback Copy</i>		
Maths	2 x A4 Squared Maths Copies Calculator Maths Set Folder		
Graphics & Construction	<i>Drawing Equipment Pocketed Folio (20 Pages) Hardback copy A4 Card Folder</i>		

ALL CLASSES	Journal, Photocopying, Locker /Storage and Insurance 2GB USB needed for Project Work All Subjects require 120 page copies and A4 Folders		€70.00
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Work Experience

Work experience is an integral and significant part of the Leaving Certificate Applied course. As it fosters independence, interview and work skills, students are required to secure work placements for themselves.

Important information relating to work experience:

- Every Thursday, *between 9am and 3pm typically, for the duration of the school year, excluding holidays.
- Documentation must be organised *before* students can begin work experience:
 - 1) Employers must receive their **insurance letter** from the school
 - 2) The **Work Placement Summary sheet** must be completed by parents/guardians, the student, their employer *and* Ms Nic Siosta.
- Documentation is available from Ms Nic Siosta and must be **redone before** any new work placement commences in the case of a student wanting to change work experience
- Work experience runs in two sessions each year: from September until the end of January and from February until the end of May. It is recommended that students do not take up more than one different work experience during each session. It is completely acceptable to continue with the same work experience throughout the entire year without changing. If a change is needed, it must be approved by the Programme Coordinator and/or VPG teachers in advance. It is further recommended that students wait until the end of the first session and make the change in February of the following year.

*Alternative hours must be pre-approved by the Programme Coordinator (Ms Nic Siosta) or their Vocational Preparation and Guidance (VPG) Teacher.